



Board of Directors Job Description

Title: OVA President

Term: Two years

Responsible to: Board of Directors

Specific Duties: In addition to the "General Responsibilities" and "Specific Duties" listed in the job description of OVA Director and the general responsibilities as outlined in Board of Director Handbook:

1. Provides leadership which is consistent with the strategic direction of the OVA.
2. Provides leadership to the Board of Directors who sets policy and to whom the Executive Director is accountable.
3. Chairs the meetings of the Board after developing the agenda with the Executive Director.
4. Ensures Board's leading role in strategic planning.
5. Ensures ongoing financial planning and financial reports.
6. Along with other Board members, plays a leading role in funder / outreach activities.
7. Appoints the Chairpersons of committees, in consultation with other Board members.
8. Serves ex officio as a member of committees and attends their meetings when invited.
9. Leads discussions with the Executive Director regarding any issues of concern to the Board.
10. Leads regular, formal evaluation of the performance of the Executive Director and informally evaluates the effectiveness of the Board members.
11. Discusses issues confronting the organization with the Executive Director, and shares recommendations with the Board.
12. Helps guide and mediate Board actions with respect to organizational priorities and governance concerns.

13. Leads evaluation annually of the performance of the organization in achieving its mission.
14. Performs other responsibilities assigned by the Board.